

**MINUTES  
REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
MARCH 26, 2008  
6:00 P.M.**

**A. Call to Order & Roll Call**

A meeting of the De Luz Community Services District was held at the De Luz CSD Office commencing at 6:00 p.m. on March 26, 2008. Present at the meeting were the following Directors:

Director Adams  
Director Bianchi  
Director Buescher  
Director Rubin

Director Boyer was absent.

General Manager Holmes, Assistant Secretary Gipson and General Counsel Jackson were also present.

President Rubin led the flag salute.

**B. Sheriff**

Deputy Folia gave the Sheriff's Report for February 2008 and updated the Board on March activities. The written report is on file with the District. He reported that avocado thefts have increased over the past month, and the Sheriff's efforts have been directed in that area. He also reported that Deputy Ridley is retiring, and his last day will be May 7th.

**C. Development Impact Fee**

Chuck Crandall from Bureau Veritas gave the background of the District's Development Impact Fee initiated in 2002. He reviewed his preliminary update report, and discussed the proposed fee increases. General Manager Holmes asked that the final report include the Primary fee for Zone VI properties.

Mr. Crandall will present the final report at Engineering Committee on April 16th.

**D. Public Expression**

None.

**E. Information Only**

The Financial Statements, and Statements of Reimbursement and Investment Policy were received by the Board.

**F. Consent Calendar**

Motion was made by Buescher, seconded by Bianchi, to approve the Consent Calendar.

The motion carried unanimously.

**G. Discussion of Legal Matters**

None.

**H. Acceptance of Project: 2007 Slurry Seal**

General Manager Holmes reported that this was a District-wide project to slurry seal various roads in all the zones, including Primary. The work was performed by Penn Woods Corporation for a total cost of \$290,531.00. He recommended that the Board approve the Final Inspection Notice and accept the project as complete in accordance with District Standards and Specifications.

Motion was made by Adams, seconded by Buescher, to accept the 2007 Slurry Seal Project as complete.

The motion carried unanimously.

**I. Ordinance Amending Section 403 of the District Ordinance Code**

General Manager Holmes explained that the Board directed him at the January meeting to pursue a change to the Ordinance Code which, in addition to collecting a driveway permit deposit, would require construction of a driveway apron to become a condition of occupancy.

Discussion followed regarding the requirement, and correcting the Ordinance's subsection numbering.

Motion was made by Buescher, seconded by Bianchi, to adopt Ordinance No. 08-02 as corrected:

Amending Article 4, Section 403, Subsections 403-1.1, 403-3.1 and 403-4 of the Ordinance Code of the De Luz Community Services District

The motion carried unanimously.

**J. Finance Committee Report**

No Finance Committee meeting was held in March.

**K. Engineering Committee Report**

Director Rubin reported that at the recent Engineering Committee meeting, the Committee discussed project progress and funding issues. He also stated that the Via Santa Rosa plans will be revised due to funding issues.

**L. Ad-Hoc LAFCO Consolidation Committee Report**

No Ad-Hoc LAFCO Consolidation Committee meeting was held in March.

**M. General Manager's Report**

General Manager Holmes presented his written report which is on file with the District Office. He answered questions from the Board and reported on the status of various projects.

**N. Adjournment**

There being no further business, President Rubin adjourned the meeting at 6:47 p.m.

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Rob Holmes  
Secretary, Board of Directors

ATTEST:

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Steve Rubin  
President, Board of Directors