

**MINUTES  
REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
MARCH 17, 2010  
6:00 P.M.**

**A. Call to Order & Roll Call**

A meeting of the De Luz Community Services District was held at the De Luz CSD Office commencing at 6:00 p.m. on March 17, 2010. Present at the meeting were the following Directors:

Director Bianchi  
Director Egge  
Director Rubin

Directors Adams and Buescher were absent.

General Manager Holmes, Assistant Secretary Gipson and General Counsel Jackson were also present.

President Rubin led the flag salute.

**B. Sheriff**

Deputy Donoho gave the Sheriff's Report for February 2010 and updated the Board on March activities. The written report has not yet been filed with the District.

*Director Adams entered the meeting at 6:04 p.m.*

**C. Public Expression**

Steven Byers, a property owner on De Luz Road, discussed recent dealings with the Sheriff and expressed concern about the length of time they took to respond to a 911 call.

Property Owner Bruce Egge gave a statement in support of the Sheriff.

**D. Information Only**

The Board received the January Financial Report and the Statement of Investment Policy.

**E. Consent Calendar**

Director Egge requested that the Minutes be removed from the Consent Calendar to discuss the wording of Item H.

Motion was made by Egge, seconded by Bianchi, to amend the Minutes of February 17, 2010 to indicate that the \$175,000 that was utilized as collateral for the District's Line of Credit was removed from and returned to the Zone V Roadway Rehabilitation Fund.

The motion carried by the following roll-call vote:

Adams, aye; Bianchi, aye; Buescher, absent; Egge, aye; Rubin, noe.

Motion was made by Bianchi, seconded by Adams, to approve the remaining Consent Calendar.

The motion carried unanimously.

**F. Discussion of Legal Matters**

None.

**G. Budget Workshop**

Assistant Secretary Gipson presented proposed dates for the Budget workshop and hearing. Discussion followed and the Board agreed to the following dates:

Tuesday, May 18, 2010:            Workshop at 6:00 pm

Wednesday June 16, 2010:      Adoption of Budget and Written Report at  
Regular Board Meeting

**H. Resolution Setting Hearing on the Budget**

The Board was presented with a resolution setting the hearing on the 2010-2011 Budget for June 16, 2010 at 6:00 p.m. at the District Office.

Motion was made by Adams, seconded by Bianchi, to adopt Resolution No. 10-02:

Setting a Hearing upon and Directing the Publication of a Notice of Hearing upon the Budget of the District for the Fiscal Year 2010-2011

The motion carried unanimously

**I. Resolution Setting Hearing on the Written Report**

The Board was presented with a resolution setting the hearing on the 2010-2011 Written Report for June 16, 2010 at 6:00 p.m. at the District Office.

Motion was made by Bianchi, seconded by Adams to adopt Resolution No. 10-03:

Setting a Hearing and Directing the Publication of a Notice of Hearing upon the Written Report of the Board of Directors Concerning Services to be Performed and the Passage of an Ordinance Prescribing Charges for these Services during the Fiscal Year 2010-2011

The motion carried unanimously.

**J. Award of Contract: Grading of Via Los Ventos**

General Manager Holmes reported that there were four valid bids received for this project. The low bidder was Peters Paving and Grading, Inc. in the amount of \$87,769.37. This project will be funded with Zone I Special Paving Funds.

Motion was made by Bianchi, seconded by Adams, to adopt Resolution No. 10-04:

Awarding a Contract for the Grading of Via Los Ventos (from Los Casitas Road to Vista Del Mar)

The motion carried unanimously

**K. Finance Committee Report**

Director Bianchi reported that at their recent meeting, the Finance Committee discussed the calendar for budget preparation, the closed District CD, and the status of FEMA funding.

At this time, General Counsel Jackson asked that the Board consider adding an urgency issue to the agenda pursuant to Government Code §54954(b)(2): Consent to let contract for tenant improvements.

Motion was made by Bianchi, seconded by Adams, to add Item L-1 to the agenda to consider a competitively bid contract for tenant improvements.

The motion carried unanimously.

**L. Engineering Committee Report**

Director Rubin reported that at their recent meeting, the Engineering Committee discussed projects currently scheduled.

**L-1. Contract for Tenant Improvements**

General Manager Holmes reported that the estimates for the building improvements are coming in higher than originally anticipated. General Counsel Jackson informed the Board that the cost of the TI's would require that the work be put out for competitive bids through the contract process.

Motion was made by Bianchi, seconded by Adams, to adopt Resolution No. 10-05:

Approving the Scope of Work for Interior Tenant Improvements, Meeting and Conference Room at the District Office

The motion carried unanimously.

**M. General Manager's Report**

General Manager Holmes presented his written report which is on file with the District Office. He reported that he and Director Egge had attended the De Luz Women's Club meeting, and Director Egge gave an overview of the presentation she made there.

**N. Executive Session**

The Board met in closed session pursuant to the provisions of Government Code §54956.9(b): potential litigation (one case).

*The Board reconvened in open session.*

General Counsel Jackson reported that no action was taken in closed session.

**O. Adjournment**

There being no further business, President Rubin adjourned the meeting at 7:28 p.m.

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Rob Holmes  
Secretary, Board of Directors

ATTEST:

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Steve Rubin  
President, Board of Directors