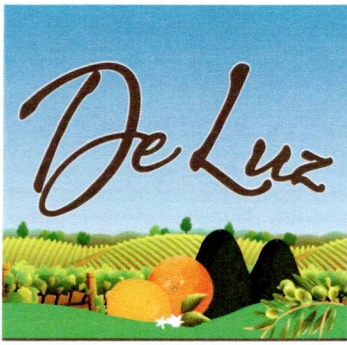




De Luz

Community Services

District

Board Of Directors

Charles Bowman
Paula Carroll
Robert D'Alessandri
Gina Rawson
Debbie Roberts

General Manager

James E. Emmons

**MINUTES
REGULAR MEETING
DE LUZ COMMUNITY SERVICES DISTRICT
ENGINEERING COMMITTEE
Tuesday, July 21, 2026
12:00 p.m.**

A. CALL TO ORDER AND ROLL CALL

Chairman Bowman called this regular meeting of the Engineering Committee to order at 12:00 p.m. at the DLCSD office, 41606 Date Street, Suite 205, Murrieta, CA on July 21, 2026.

Committee Members Charles Bowman and Gina Rawson. Also were present: General Manager Emmons; Deputy Engineer Crim; Project Consultant Medve; Field Maintenance Crew, Gieseeman and Carroll.

B. PUBLIC COMMENT

There was no public comment.

C. MINUTES

Minutes of the June 9, 2026 meeting were approved.

D. ROADWAY REHABILITATION

Deputy District Engineer Crim presented the schedule for Sycamore Mesa and Calle Capistrano project and provided status details, noting that the contractor R.J. Noble performed surveying and set up traffic control on July 20. The Project Consultant Medve presented a cost calculation for Encroachment Permit Fees designed to reflect reasonable regulatory cost under California Law. The proposed structure includes direct labor, materials, and a temporary 15% administrative support rate, dividing permits into flat-rate residential and per-page non-residential categories based on actual unit labor and material costs. Medve recommended adding an annual fee adjustment for inflation to ensure long-term cost recovery.

E. FIELD CREW REPORT

Maintenance Supervisor Gieseeman provided an update on several projects. He reported that pothole patching was finalized across several District roadways, including Via Vaquero, Via Yerba, Tomasito Circle, Sandia Creek Drive, and edge of the road on Via Horca. Weed abatement was finished on Carancho Road and El Prado Road. The field crew completed tree trimming on Calle Vista Lejos, Sandia Creek Drive, and Tomasito Circle. Gieseeman also reported a mud slide clean up on Sandia Creek Drive, trash removal on Camino Gatillo, and bulk trash removal on Carancho Road and Tortuga Road.

F. PERMITS, SUBDIVISION MAPS AND COUNTY ISSUES

General Manager Emmons informed the committee that his recent attendance at the Esri conference was very successful and will lead to significant improvements to our GIS system.

ADJOURNMENT

There being no further business, the meeting was adjourned at 1:20 p.m.



Charles Bowman, Chair
Engineering Committee

ATTEST



James E. Emmons, General Manager
Engineering Committee